



## N14 NEWS FLASH

**AUGUST 2025**

INFORMATION CONTAINED HEREIN IS INTENDED FOR ALL HANDS OF THE STRATEGIC SEALIFT OFFICER PROGRAM.  
ALL HANDS ARE RESPONSIBLE FOR KNOWLEDGE OF ITS CONTENTS.

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### **PROGRAM MANAGER NOTES**

Shipmates,

Service to our members continues as Strategic Sealift Officer Force (SSOF) management changes in the next months:

- Incoming SSOF Director and Assistant with a focus on building a better system of preparation and C2 engagement to enhance mission readiness
- Two Lieutenant Commander SSO Program Managers (1x SSO, 1x TAR-HR) with the junior being the Assistant
  - o Both will be FITREP observed as Program Managers and are not in the same competitive category
- Training and Administration of Reserve (TAR) Enlisted focus on in-rate Reserve Center work
  - o Reduced CNRFC N14 SSO ADT support by 2 in FY26 in SSO Program Office compared to FY25
  - o Return CNRFC N14 ADT funds for operational support and Force Engagement
- Completed 4 document Pay and Personnel (PAYPERS) packages will be a requirement in FY26
  - o ZipServe PAYPERS packages are key documents for getting paid for mobilization and active duty orders
  - o Revalidating accurate forms is easy. If something changes, it is worth updating
- Back to the Basics: Updated information in Navy Systems of Record (contacts information, CEI, etc.)

Reminder: Incomplete travel vouchers should be submitted now before the next accounting system comes online..

In an effort to hold members accountable, FY-24 Participation Non-compliance letters are sent for August delivery.

Grateful to Serve Alongside You,

CDR Lee C. Dortzbach

**"In peace and war"**



## “In peace and war”

**MANPOWER****RETIREMENTS AND VOLUNTARY SEPARATIONS**

**How To: Request a DD 214-1 with DD-214 for Retirements and Separations on or after February 1, 2025.**

Retirements and Voluntary Separations requests may be submitted through NSIPS or via a manual resignation request letter (only if you do not have access to NSIPS.) These requests must be made at least **90 days before** the requested date of resignation. Please see below KSDs required to process your separation/retirement requests.

**Required Key Supporting Documents (As outlined in NPPSC 1900/4):**

- NAVPERS 1070/602 (NSIPS Dependency Data);
- NPPSC 1900/3 Reserve Separations Questionnaire (MyNavy HR);
- NPPSC 1900/4 Reserve Separations Checklist (MyNavyHR);
- Prior DD214(s) and DD 214-1(s);
- Up to date NEOPS/ASOSH (NSIPS/BOL);
- DD eForm 2648 Service Member Pre-Separation/Transition Counseling Checklist (Career Counselor)

**TRAVEL**

**\*All SSO's need to submit any outstanding vouchers NOW.\***

Effective FY26 (10/1/25), the Navy will shift accounting systems from SABRS to NERP and the ability to get reimbursed for all prior year vouchers will no longer be possible.

Once we transfer to NERP, there is NO way to pay a Zeroed out voucher in DTS (FY 25 and earlier).

**If you have incomplete or unpaid vouchers from FY25 or older, submit them IMMEDIATELY before the end of the FY. Any outstanding vouchers from before FY25 will be removed at the start of FY26.** You should have received notifications from your OICs—if you haven't taken action yet, please do so as soon as possible.

Voucher How to Guide can be found on the SSO TOOLKIT for guidance.

**COMMAND FITNESS LEADER**

- The Physical Readiness Program (PRP) office is currently working on previous scores we are unable to update PRIMs.
- All CFL related questions are to be forwarded to the CFL distro: [n14\\_cfl\\_cnrfc@us.navy.mil](mailto:n14_cfl_cnrfc@us.navy.mil)

**MEDICAL**

The PHA, Dental Exam and Influenza (Flu) Vaccine are annual medical requirements. The HIV is due every 2 years. Review your IMR on BOL to track your own medical readiness. Delinquent medical requirements are considered a hard hold when processing orders.

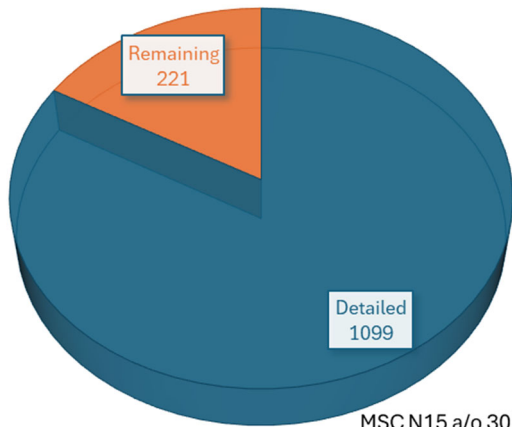
The PHA can be done virtually by completing your Part A on the Electronic Health Assessment Site via MNP Quick Links. A CAC is not required, although members must remember their login information. Contact the EHA Helpdesk for assistance at (757) 900-9050 or at [usn.hampton-roads.navmcpubhlthcenpors.list.nmcphe-phal@health.mil](mailto:usn.hampton-roads.navmcpubhlthcenpors.list.nmcphe-phal@health.mil). Contact CNRFC N14 Medical once Part A is complete to perform the remaining 3 Parts of the virtual PHA.

- The Civilian Dental Exam can be done every 2 years with your Civilian Dentist by completing the DD2813 Form. The third Dental Exam **must** be a Military Dental Exam that can be done at a MTF while on orders to ensure compliance. Submission of Dental X-rays are highly encouraged to update your online Military Medical Record.
- To update your Military Medical Record, please submit your medical documentation to the N14 Dropbox for secure messaging.

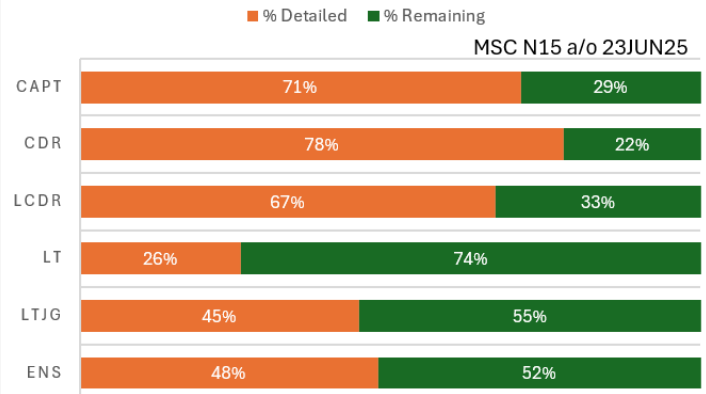


## MSC N15 DASHBOARD CHARTS

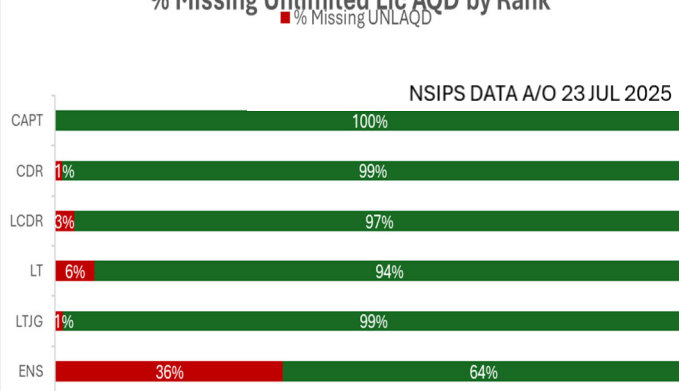
### FY25 DETAILING GOAL



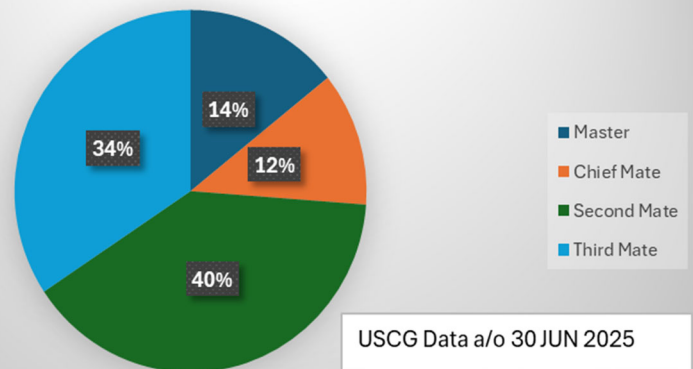
### % DETAILED TO FY25 ADT BY RANK



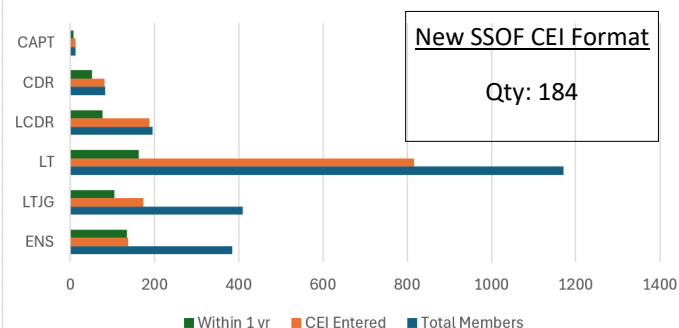
### % Missing Unlimited Lic AQD by Rank



### Deck Officer Licenses



### SSRG Civilian Employment Info - JULY 2025



### Engineering Officer Licenses

